

ARC/Basic Federal Agency Construction Project Closeout

Grantee Name: _____

Project Title: _____

Basic Agency Project #: _____

ARC Project #: _____

Instructions to Basic Federal Agency: Please fill in all shaded areas including 1) Final Project Costs broken down by funding source; 2) Summary of Performance Measures; and 3) Certification. Provide comments in space provided; attach narrative reports or other information as needed. Submit to ARC Washington by email or fax.

Funding Sources (list by program name)	1) Final Project Costs Dated:	%	Most Recent Budget per ARC Approval Dated:	%	Change
ARC Funds					
State Funds (incl CDBG)					
a.					
b.					
c.					
Federal Funds					
a.					
b.					
c.					
Local Funds (incl all loans)					
a.					
b.					
c.					
Other Funds:					
a.					
Total		100%		100%	

Basic agency final narrative report attached? Yes No

Comments: _____

2) Summary of Project Performance Measures, if available:

3) CERTIFICATION: This certifies that final costs are in accord with the administering agency's program and accounting records. Unexpended ARC funds (if any) have been deobligated by the state basic agency as of _____.
(date)

For ARC Use

Perf meas avail? Yes No

Total Fed \$ ≤ 80%? Yes No

BA financial report? Yes No

Deob \$ returned to state alloc? Yes No

Closeout Prepared by: _____

Closeout Completed by: _____

Signature

Name

Title

Email address

Telephone Number

Date

Fax Number

Forward completed form to:
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